

The Powder Byrne Junior and Open Tennis Trophy 2013
Saturday 20th July to Sunday 8th December 2013
TOURNAMENT FACT SHEET AND ENTRY CONDITIONS

Application Deadline	<p>All events: Thursday 11th July 2013 at 2:00pm.</p> <p>We may extend the application deadline for any event (or part of an event), if we feel this to be in the best interests of the tournament.</p>
Application Methods	<p>You may make an application to this tournament via www.powderbynretrophy.com or www.tennisuk.net. Players must register with www.tennisuk.net before making an application. We shall also accept applications by post or fax using an approved entry form (available from our website or on request). Applications will not be accepted by e-mail, telephone, nor via the LTA website. Applications made without payment of the correct entry fee/s may not be accepted.</p>
Balls	<p>The "home" player shall at his/her own expense, provide a minimum of three new balls for each match. Balls shall be ITF approved for competitive play.</p> <p>Low compression green balls must be used for all 10 & under events.</p> <p>Balls will be provided by the organisers for the national finals taking place on Sunday 8th December 2013.</p>
British Tennis Membership	<p>All applicants for both singles and doubles events must be British Tennis members and hold a current AEGON British Tennis rating at the time of application.</p>
Cancellation (Withdrawal) Deadline	<p>All events: Friday 12th July 2013 at 10:00am.</p> <p>No fees will be charged to players who cancel by the above deadline.</p> <p>It is each player's responsibility to ensure that we have received and acknowledged your request to cancel prior to the above date/time.</p>
Cancellation of Event(s) and/or the Tournament	<p>We may cancel any event, if in our opinion it would not be economical, practical or in the best interests of players to run such an event.</p> <p>We may also cancel the tournament, any event or part of an event as a result of unforeseen circumstances.</p> <p>An entry fee refund will be made for any event(s) which are cancelled, curtailed or abandoned provided you have not started a match in the event <u>and</u> you have not withdrawn (after the cancellation deadline) prior to the decision to cancel, curtail or abandon the event.</p>
Clothing and Footwear	<p>It is the responsibility of the home player to inform opponents of any clothing &/or footwear requirements of the club, centre, school, public facility or venue at which a match is to be played.</p>
Committee/Tournament Personnel	<p>The tournament title sponsor is Powder Byrne Limited, the competition is managed by Octagon Athlete Representation Limited who is assisted by Tennis Services UK Limited. The tournament committee shall comprise the following members:</p> <ul style="list-style-type: none"> • Tournament Directors: Clifford Bloxham and Abigail Tordoff (Octagon) • Tournament Organiser: Rory Rebbeck (Octagon) • Tournament Referee: David Fuchs (LTA Accredited Official, member of the Association of British Tennis Officials, ITF White Badge Official and representative from Tennis Services UK Limited.) • Other persons who may be co-opted by the committee from time-to-time..
Complaints	<p>If you are unhappy with any matter in connection with the tournament, you may raise the matter verbally with the referee or tournament director. You may also make a written complaint to the LTA at ltadiscipline@lta.org.uk. The LTA's Officiating Development Services Manager will determine what further action, if any, should be taken, including referring the matter to another party such as ABTO, a club, County Association or Organising Committee and/or the LTA Disciplinary Officer (to be dealt with in accordance with the LTA's Disciplinary and Dispute Resolution Procedures). For the avoidance of doubt, the results of all matches connected to the complaint will stand in any event.</p>
Conditional Applications	<p>We will not accept an application which is conditional upon a player being accepted for two or more events applied for, nor on another player also being accepted to play in the tournament.</p>

Contacting Us	<p>All applications, enquiries and other correspondence relating to this tournament should be addressed to:</p> <p>The Powder Byrne Tennis Trophy, Octagon Athlete Representation Limited, 81-83 Fulham High Street, London SW6 3JW. Telephone: 020 7862 0027. Email: PowderByrneTennis@octagon.com</p>
Data Protection	<p>By submitting an application to this tournament, you agree to:</p> <ul style="list-style-type: none"> • the publication of your name, British Tennis Membership number, rating, ranking, county, acceptance status, match details and results on our website. • your telephone number/s and email address/es being passed to match opponents for the purposes of arranging matches. • the Tennis Services UK registration conditions, payment conditions and privacy policy (available from www.tennisuk.net). • the LTA and/or LTA sanctioned tournament organisers, using the information provided as part of your application (with the exception of credit/debit card details) to communicate information about this and future tournaments, in your geographical area, via post/email or SMS. You also accept that such information may be used to update the British Tennis Membership record of the person identified. • Powder Byrne International Ltd. and/or any of its subsidiary companies using your contact details to inform you of holidays (including tennis holidays), unless you opt out of receiving this information when you make an application. • Octagon Group Ltd. and/or any of its subsidiary companies using your contact details to inform you of events (including tennis events), unless you opt out of receiving this information when you make an application. • Dunlop Group Ltd. and/or any of its subsidiary companies using your contact details to inform you of tennis and/or sports equipment, unless you opt out of receiving this information when you make an application. • Highland Spring Ltd. and/or any of its subsidiary companies using your contact details to inform you of tennis and/or sports equipment, unless you opt out of receiving this information when you make an application. • Maui Jim Ltd. and/or any of its subsidiary companies using your contact details to inform you of tennis and/or sports equipment, unless you opt out of receiving this information when you make an application. • being involved in any publicity connected with the tournament, including media interviews, photographs, video and TV footage by the Lawn Tennis Association, Tennis Services UK Limited, Powder Byrne International Ltd., Dunlop and/or Octagon Worldwide Ltd and/or any of their subsidiary companies or organisations unless you opt out of this when you make an application to the tournament.
Doping Test	<p>Under LTA regulations, any player may be required to submit to a random doping control test without prior notice. This will be undertaken by an independent sampling officer appointed by UK Sport. Failure to submit to this test will be treated as a positive result.</p>
Entry Fees and Payment Methods	<p>£22.00 per player, per singles event. £22.00 per team, per doubles event. (Entry fees include a £2.00 administration fee).</p> <p>Only competitors who have paid their entry fees (or submitted payment details) prior to the application deadline shall be considered for inclusion in the tournament or any event. Cheques relating to cancelled/unsuccessful applications will be shredded on 30th July 2013, unless a stamped addressed envelope is provided to Tennis Services UK Limited for their return, before this date.</p> <p>No entry fees will be billed until after the published application deadline. Entry fees paid by credit or debit card are collected by Tennis Services UK Limited acting as an agent authorised by Octagon Athlete Representation Limited for the collection of entry fee payments.</p> <p>An administrative charge will be made where a payment is dishonoured or declined. Recovery costs will also be added to any unpaid amounts due.</p>

Events	<p>The following events will be staged:</p> <ul style="list-style-type: none"> • 10U Boys Singles • 12U Boys Singles • 14U Boys Singles • 16U Boys Singles • 18U Boys Singles • Open Men's Singles • 10U Girls Singles • 12U Girls Singles • 14U Girls Singles • 16U Girls Singles • 18U Girls Singles • Open Women's Singles • Open Mixed Doubles • Parent and Child Mixed Doubles <p>Please use the age group calculator on the LTA website to ascertain your eligibility for an event: http://www.lta.org.uk/players-parents/Competition/Junior-competition1/Age-Group-Calculator/</p> <p>No consolation events will take place.</p>
Event Eligibility & Geographical Limits	<p>All applicants for both singles and doubles events must be registered players under the British Tennis Membership Scheme. In addition, all applicants for singles events shall hold a current AEGON British Tennis rating at the time of application.</p> <p>All applicants shall be resident in and shall have access to a club, tennis centre, park, school or public court for the purpose of arranging home matches, within the mainland of England, Scotland or Wales.</p> <p>Throughout the competition, all matches will be played in England and Wales, except where two players (or doubles teams) from Scotland are drawn to play each other. I.e. where a player (or doubles teams) from England or Wales is due to play a player (or doubles teams) from Scotland, the player (or doubles teams) from England or Wales will be given home advantage.</p> <p>In the Parent and Child Doubles event, "parent" shall mean child's natural mother, father, grandmother, grandfather, step-mother, stepfather, step-grandmother, step-grandfather or <u>legally registered guardian on the first day of the tournament</u> (i.e. 20th July 2013). Proof of eligibility must be submitted, if requested by the organisers.</p>
Event Format	<p>Events may use standard knockout, progressive, staggered, or round-robin draw formats, according to entry numbers. Where a round-robin format is adopted all matches are an integral and compulsory part of the event and players are committed to playing all matches.</p> <p>Where entry numbers permit, we may split events into two or more sections (such as qualifying and main draw). In any qualifying stages, players will be grouped according to their geographical area as far as possible. Players and parents are however reminded that this is a national tournament and players may be required to travel longer distances to play matches, particularly in the later stages..</p>
Event Eligibility/Restrictions	<p>Subject to age eligibility rules, players may apply for as many events as they wish to, but are reminded that ALL finals will be played on Sunday 8th December 2013.</p>
Finals' Day	<p>All players reaching a final must be available to play on Sunday 8th December 2013 at Bisham Abbey National Sports Centre, Bisham, Near Marlow, Bucks SL7 1RT. Telephone number: 08712 779 819. The finals days' order of play will be posted to the Powder Byrne website shortly beforehand. All finalists are required to attend the presentation ceremony which will take place after the completion of all matches. All entrants are welcome to watch the finals and junior entrants – enjoy a free coaching clinic.</p>
Finals' Day Coaching Clinic	<p>A complimentary coaching clinic for all junior entrants will be held on finals day. All junior entrants are welcome to take part in this free clinic.</p>
Home Advantage	<p>With the exception of players (or doubles teams) resident in Scotland (please see "Event Eligibility & Geographical Limits") - for each match in an event, the tournament organiser will decide which player (or pair) has home advantage. The player (or doubles team) drawn to play at home will at their own expense, be responsible for:</p>

	<p>(a) Contacting their opponent(s) within three days of notification.</p> <p>(b) Arranging a match date and time that is convenient to both players (or teams), within the stipulated “play by” deadline</p> <p>(c) Informing their opponent(s) of any clothing/footwear regulations in force at the venue where the match is to be played.</p> <p>(d) Arranging a venue and booking/reserving sufficient court time to complete the match.</p> <p>(e) Supplying a minimum of three new match balls (see “Balls”).</p> <p>(f) Choosing the court surface on which the match is to be played.</p> <p>If players (or doubles teams) cannot reach agreement on a match date or time, then the match shall be played ON the latest stipulated “play by” date at 12:00 noon. If an extension to a play by date is granted by the organisers (this will only be done in exceptional circumstances), then if players cannot reach agreement on a match date or time within the extension period, then the match shall be played on the last day of the extension period at 12:00 noon.</p>
Late Arrival	A player (or either member of a doubles team) who is not on court and ready to play within 30 minutes of the agreed match time shall forfeit the match.
Liability	All players enter this tournament and compete at their own risk. Neither the tournament, its officials, its staff, management or committee will be responsible for death, personal injury, or loss of or damage to property other than liability for negligence incurred under English law. If we make a mistake which prevents you from playing or continuing in the tournament, the maximum amount we shall be liable for is the value of your entry fee.
Match and Round Dates	<p>Matches in this tournament shall take place between Saturday 20th July and Sunday 8th December 2013. The tournament organisers shall publish the latest date by which each round of matches is to be completed on an event by event basis, shortly prior to the start of the tournament.</p> <p>Extensions to “play by” dates may be granted by the organiser but will only be considered in exceptional circumstances. If an extension to a play by date is granted by the organisers (this will only be done in exceptional circumstances), then if players cannot reach agreement on a match date or time within the extension period, the match shall be played on the last day of the extension period at 12:00 noon. Where matches remain unplayed then either or both players may be scratched from the event concerned OR at our discretion, the match may be decided on the spin of a coin. Such decisions shall be made by the organisers in consultation with the tournament referee and shall be final and unappealable.</p>
Match Format	<ul style="list-style-type: none"> • 10U: Two short sets (tiebreak at 4-4) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set • 12U: Two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set • 14U-18&U & Open Singles: Best of three tiebreak sets • All doubles events: Two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each team wins one set
Match Notification	The tournament organiser shall inform each player (or one member in each doubles team), of the player (or team) against whom they have been drawn to play, together with contact details and confirmation of which player (or team) has home advantage. (Please see paragraph headed “Home Advantage”). Notifications shall normally be sent by email. It is however the responsibility of each player (or team) to contact the organiser if they have not received details of their first match the tournament by Tuesday 23rd July 2013.
Media Statement and Photography Policy	Unofficial photography and video recording is not permitted on finals day without the prior consent of the tournament referee, any players involved in such photography/video footage and (in the case of players under 18 years of age) their parent or legal guardian. To avoid disruption to play, requests must be made with sufficient notice as consent will not normally be sought from players once a match (including warm-up) has commenced. A photographic consent form may need to be completed.
Non-Umpired Matches	Matches will normally be played without umpires. All players must be familiar with the LTA Guidelines for a non-umpired match, a copy of which will be on display at the tournament.
Parental Consent	Applications made by or on behalf of players under 18 years of age must be countersigned by a parent or legally registered guardian. In the case of online applications, the registration of a credit/debit card and the use of a player’s British Tennis/LTA number (or username) and online registration password shall constitute parental consent.
Prizes/Trophies	Prizes, as detailed on the tournament website will be awarded to each winner and runner up. These will be presented shortly after the conclusion of all matches on finals day. All finalists are required to attend the finals day presentations. The organisers reserve the right to amend the prizes.

Ratings and Rankings	<p>For the purposes of seeding, we shall use the ratings and rankings supplied to us by the Lawn Tennis Association on the tournament cancellation deadline date.</p> <p>We will submit all applicable singles results to the LTA for inclusion in the ratings and rankings runs. All main-draw singles events (10&U, 12&U, 14&U, 16&U, 18&U & Men's/Ladies Open) shall be Grade 3 rankings events (and shall be included for ratings purposes). Please note that all results for this competition will be submitted in the 2013 winter ratings run period, Rankings points will be awarded to players in accordance with the LTA's processing timescales for a tournament ending on Sunday 8th December 2013.</p>
Referee	<p>The tournament referee is David Fuchs. David is an LTA Accredited Referee, an ITF White Badge Official and a member of the Association of British Tennis Officials.</p>
Refunds	<p>You will not be charged an entry fee for an event if:</p> <ul style="list-style-type: none"> (a) we cancel the tournament (b) we decide not to run an event (c) your application to an event was unsuccessful (d) you cancelled an application prior to the published cancellation deadline (e) we are unable to accept your application for any other reason <p>We shall refund any entry fee paid for any event which is cancelled, curtailed or abandoned provided that:</p> <ul style="list-style-type: none"> (a) you have not started a match in the event (b) you have not withdrawn (after the cancellation deadline) prior to the decision to cancel, curtail or abandon the event <p>Refunds will not be made:</p> <ul style="list-style-type: none"> (a) if a player withdraws after the published cancellation deadline for an event (b) if a player fails to arrive for a match and forfeits the match as a consequence. (c) in any other circumstances (except those detailed under "Liability").
Refusal of Applications	<p>We may decline to accept an application from any player. Reasons for declining an application may include failure to settle entry fees for a previous event or tournament, a poor history of withdrawals, failure to appear and disruptive behaviour (whether at this centre or otherwise). A decision to decline an entry is never made lightly and is always done in the best interests of the tournament and in consultation with at least two members of the tournament committee.</p>
Results	<p>With the exception of the finals, it is the responsibility of both players (or one member of each doubles team) to submit each match result within 48 hours of the conclusion of the match. Matches may be submitted via the tournament website (www.powderbyrne.com) or by email PowderByrneTennis@octagon.com.</p>
Rules Governing This Tournament	<p>The tournament is sanctioned by the Lawn Tennis Association ("the LTA") and will be conducted in accordance with the Rules of Tennis; the Rules & Regulations of the Lawn Tennis Association; LTA Competition Regulations including the LTA Code of Conduct, the LTA Clothing and Equipment Regulations, LTA Anti-Doping programme, LTA Disciplinary Resolution Procedures, Regulations concerning Match Fixing, Financial Speculation and Betting, The Tennis Services UK Limited Registration, Payment Conditions and Privacy Policy and the rules of the hosting venue.</p> <p>The tournament committee may alter or add to these rules in which case we will post written details on the tournament website. The referee shall however have general discretionary powers in interpreting any rule or regulation relating to the tournament and in situations not specifically covered by any applicable rules or regulations governing this tournament.</p>
Website	<p>The tournament website is www.powderbyrne.com in conjunction with Tennis Services UK Limited. (www.tennisuk.net).</p> <p>The website provides online application/payment facilities and includes up to date entry lists. Shortly prior to the start of the tournament the site will include acceptance lists, draws, "play by" dates and online results submission facilities.</p> <p>Draws will be updated with results on a periodic basis during the tournament.</p>
Wild Cards	<p>The committee reserves the right to issue wild cards, in accordance with LTA tournament regulations. We shall not enter into any correspondence regarding wild card decisions which are made on an entirely discretionary basis.</p>

Withdrawals	<p>A player who does not wish to take part in any event and advises us prior to the published cancellation deadline shall incur no penalty and no entry fee will be payable (see "Cancellation of Applications")</p> <p>After the published cancellation deadline, any player withdrawing from a match or an event shall forfeit his/her entry fee. All withdrawals must be communicated by TELEPHONE.</p>
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